



Committee Meeting MINUTES

Wednesday, 21 May, 2025 - Island Bay Community Centre
7.00-7.45 pm Committee only
7.45 – 8.25 pm Open to all

Welcome and apologies

Chair: Sheila Hart

Minute taker: Kirsty Smith

Committee Members in attendance:, Elena McDiarmid, Kirsten Matheson, Sharon Newman, Sonya Cameron, David Bolt, Mark Henderwood, Sandra Proctor and Andrew Lourantos

Apologies: Alex McGibbon, Laurie Foon (WCC)

Wellington City Council (WCC):

Residents/Guests (from 7.45pm): Kassie McCluskey from IBCC

The Chair opened the meeting with a karakia and welcomed the committee members to the meeting.

Minutes and action points from previous meeting

Minutes confirmed as a true and accurate record of the April meeting. Proposed by Sheila, seconded by Kirsty .

Action points

- Darren Ponter available on August 12th to attend meeting, so will move committee meeting to the Tuesday to accommodate.
- Council climate group confirmed will attend community meeting on 18TH June to present on the climate data resources.
- Pataka Kai – baked goods clarification – unless from business then no. **Action:** Sonya to do an update for next newsletter.
- Neighbourly – Sheila to do.
- Crime question – will be incorporated into next newsletter.
- Lights and garden edges – updates on agenda

Treasurer update

No update – Alex away. Sheila to follow up re the IRD access.

Pātaka Kai – MOU

No update from the council, remove from the agenda until something comes back from the council.



Constitution Update

Mark and Andrew yet to meet to discuss. Have taken note of suggestion re keeping it simple.

Action: Andrew and Mark to meet to discuss .

For inclusion at the AGM any agenda papers need to be circulate two weeks prior.

Action: Sheila to look at date options for the AGM, taking into account timing of local body elections

Meet the Candidates Night planning

Mark has details for current candidates, the cut-off date for nominations is July. In IBRA drive hold details from previous meetings re invites etc. At this stage plan is for 2 meetings (southern ward candidates and Mayoral). Tuesday 9th and 16th September planned dates.

If anyone wants to input into design of poster- let Mark know.

Community Update Meeting

Will be held 18th June. Agenda confirmed : Sonya to provide community survey update, the WCC climate change team and Derwent Street (bus issue). Sheila will work on agenda over weekend and circulate.

Any other business

Committee meeting in July scheduled on 16th – Sheila will be away, committee happy to cancel.

August committee meeting– Darren available on 12th so will move meeting to that date to accommodate.

Open meeting 7.45-8.10pm

Kassie joined to provide update on Community Centre activities.

Matariki event IBCC – Kassie

WCC released funding for small scales events –so that's community events where less than 1,00 people. Kassie has put in an application for \$500 to host a Matariki event at the Community Centre. In discussion with the Tapu Te Ranga trust on activities –plan to put the funds towards weaver / story teller and possibly food. Other activities would focus on the garden. Once details finalised – will share with IBRA so can help to spread the word. Event planned for Sat 14th June 12-4.00 pm (weekend before Matariki holiday (20th June). Hope that could become an annual event. Sheila to include into the newsletter.

Other news the Community Centre is getting dance mirrors installed in the hall. Have space available for bookings ,including small koha groups.

Speed limit increase in Island Bay

WCC wrote to minister for exemption – that was declined so sections on Adalaide Road (#498c to #535) and top of the Parade (#1 to #32) will revert back to the original 50 km speed.

Garden bed surrounds and trip hazard



Island Bay Residents' Association Inc

Sheila emailed council – now post implementation so no longer with Brennan. Sheila will put update into newsletter, that if ongoing problem to email council.

Street Light issues

Email update from WCC via Laurie - lights are with Wellington Electricity – Council sent paperwork 30 April, usually takes WE 25 days to action. If not actioned after next Tuesday Andrew to follow up.

Survey Update

119 online and 10 paper responses received. Sonia processing the results working with Elena . Compiling a basic summary and will circulate once completed. Themes people seem happier, similar ideas to previous survey re Shoreland Park – i.e. connection to beach, showers etc. Some concern re business –rundown buildings.

Sonia to share in advance of the community update meeting.

Any other business

Action: Sheila to follow up with WREMO re another workshop

Date and time of next meeting

Wednesday 18 June 2025 -Community Update

Action running sheet

Date	Actions	Who	Status
22 July	Invite Darren Ponter to meeting to discuss the bus service.	Sheila	Open
16 April	Follow up with council re presentation on local climate risk date for next community meeting	Alex	Open
16 April	Clarification around preserves / baked goods for Pātaka Kai	Sonya	Open
16 April	Follow up with council re crossings / ally lights	Elena /Sheila	Open
16 April	Follow up with council re garden bed edges	Sheila	Open
16 April	Look at Neighbourly as additional communication channel - still to do	Sheila	Open
16 April	Include question re increase in crime for next newsletter	Sheila	Open



21 May	Andrew and Mark to meet to discuss constitution update	Mark/Andrew	Open
21 May	Sheila to look at date options for the AGM	Sheila	Open

* Items that are crossed out will be removed following the next meeting