



Committee Meeting MINUTES

Tuesday, 23 November, 2024 - Island Bay Community Centre

7.00-7.45pm Committee only

7.45 – 8.30pm Open to all

Welcome and apologies

Chair: Sheila Hart

Minute taker: Kirsty Smith

Committee Members in attendance: Alex McGibbon, Andrew Lourantos, David Bolt, Elena McDiarmid, Mark Henderwood, Sonya Cameron, Ilias Tora (zoom) and Sandra Procter (zoom),

Apologies: Kirsten Matheson and Sharon Newman

Wellington City Council (WCC): Laurie Foon

Residents (from 7.45pm): Peter Dear, Androniki Karasavas, Notty Karasavas and Tina Hakaraia.

The Chair opened the meeting with a karakia and welcomed the committee members to the meeting.

Minutes and action points from previous meeting

Minutes confirmed as a true and accurate record of the September meeting. Proposed by Sheila, seconded by Kirsty.

Action points

- **Invite Darren Ponter to meeting to discuss the bus service** – this still to be done, will look to follow up in new year.
- **Parade Footpath around 257** – confirmed that still an issue, Laurie has logged ticket.
- **Bike safety with respect children as passengers** – No rules governing this to be closed.
- **Park and Ride** –
- **Plunket Space** – Nureddin gave update at the AGM, the proposal re parking space going to committee on 28th November (this was postponed until December)

Committee introduction and selection of office holders and assignment of roles

Being the first meeting of the new committee, all of the present committee members (in person and via zoom) introduced themselves.

Committee office holders were confirmed:

Chair – Sheila

Secretary – Kirsty (minute taking to be shared across committee)

Treasurer – Alex (Andrew can provide backup)



The following roles/responsibilities were assigned:

Newsletter – Sheila and Sandra

Email – Sheila and Kirsty

Website – Iliesa

Social Media – Sheila and Iliesa

Island Bay Festival IBRA presence – Alex and Sheila

Reregister with Incorporated Societies – April 2026

- Andrew and Mark to lead work on updating constitution and completing the application to re-register by April 2026

Community Update Meetings – plan to have 2 in 2025

- Meeting 1 : Sandra and Sonya to plan around theme of community resilience
- Meeting 2 : Planning and topics to be confirmed next year

Meet the Candidates Meeting September – Mark

Brief discussion re meeting times, Tuesday a clash with another local group. Whether would be different days available if moved to the larger room. Possible that the Community Meetings could be a different days/ times to make encourage more attendees.

Pataka Kai – Sonya

Dune Restoration – Sheila

Te Araroa – Sonya

Member Survey – Sonya and Alex

Ceremony for parade work completion

The Council with Taranaki Whānui te Upoko o te Ika are holding a blessing to mark the completion of the parade works on Monday 2 December 6,00 am. Representatives of IBRA have been invited. Sheila is unable to attend. Mark, Kirsty and Alex to attend.

Te Araroa

Northern leg ends at Shoreland Park. Sonya meet with Te Araroa Trust rep to see what options are for encouraging walkers to spend time in Island Bay post walk. There is an app which could be listed in, an annual fee of \$150.00 for this. Sonya meet with business in Island Bay to gauge support, not many currently wanting to contribute or offer discounts. Agreed that the Committee could cover the annual fee for a year as a trial to see what sort of interest it generates.

Aim to have a web page that lists local business but also local attractions.

Island Bay Festival 2025

Suggested to have the survey ready for Festival – Sonya to lead work on the Survey.

Reporting



Sheila completed and submitted annual report to WCC this a requirement for the grants received. Next round of council funding will be in March.

Annual filing for Incorporated Societies complete.

Check with Geoff regarding IRD status

Open meeting 7.30-8.30pm

The Chair welcomed everyone and highlighted the expectations set out in the Committee's code of conduct.

Financial Update

No change from the AGM, current balance of \$1,700 - all via WCC grant.

Outgoings – website and community grants. Possible future outgoings - small contribution to Pataka Kai and the Te Araroa App.

2025 Planning

Will run membership survey again in 2025. Sonya to lead this , would like to have it ready to launch at Festival. Important to get widespread engagement and enable different means of submitting. Having posters as well as social media to advertise.

Pataka Kai

Council have approved plans for installation by the Library. Have a builder and Bunnings are providing materials. Maybe some small incidental costs. Working on getting a sign, and signing an agreement with council this would cover responsibilities for maintain , removal etc. Idea is to set up a kaitiaki group for this ongoing oversight rather than commit the IBRA.

Any other business

Completion of IB Shop upgrade – Sat 30th business promotion running, also the Car Boot Sale at the Presbyterian Church

WCC community liaison - a park to park (Waitangi Park to Shoreland) is planned for Dec 14th.

Issues with area noted – mulch blowing about suggesting that something heavier might be needed.

Taxi stand – is this still needed?

Date and time of next meeting

Tuesday 25 February 2025

Action running sheet

Date	Actions	Who	Status
22 July	Invite Darren Ponter to meeting to discuss the bus service	Sheila	Open



Island Bay Residents' Association Inc

22 July	Follow up with Laurie & Nureddin and/or lodge a 'Fixit' with WCC about The Parade footpath	Andrew	Open
22 July	Research national guidance that governs child safety while being transported by bike	Andrew	CLOSED
10 Sept	Carry over discussion re bus park/ride to November meeting agenda	Sheila	Open
10 Sept	Ask Nureddin for update re Plunket space	Sheila	CLOSED
10 Sept	Add planning re Island Bay Festival to November meeting agenda	Sheila	CLOSED

* Items that are crossed out will be removed following the next meeting