



Committee Meeting MINUTES

Tuesday, 23 July, 2024 - Island Bay Community Centre
7.00-7.45pm Committee only
7.45 – 8.30pm Open to all

Welcome and apologies

Chair: Sheila Hart

Minute taker: Catherine Inder

Committee Members in attendance: Kirsty Smith, Kirsten Matheson (Zoom), Andrew Lourantos, Alex McGibbon

Apologies: Sandra Procter, Sonya Cameron, Mark Henderwood, Iliesa Tora

Residents (from 7.45pm): Tina Hakaraia, David Bolt, Elena McDiarmad, Androniki Karasavas and Notty Karasavas.

The Chair opened the meeting with a karakia and welcomed the committee members to the meeting.

Minutes and action points from previous meeting

Minutes confirmed as a true and accurate record of the June meeting. Proposed by Sheila, seconded by Kirsten.

Andrew refused to confirm minutes – said there was a lot missing.

The Chair replied that she has spent 3 hours typing up the minutes and Andrew was welcome to review the recording or transcript and to submit corrections. Andrew declined this offer.

Action points

- **Island Bay sign** – Sheila still waiting to hear back from WCC. We will promote through our channels once we receive the go ahead.

Constitution Review - draft 2024 constitution, current constitution and summary of changes

Sheila thanked Catherine for her work on this 😊.

Sheila summarised the process to develop the draft, the reasons for updating the constitution and presented a summary of the changes ahead of this meeting.

The Constitution needs to be approved at an AGM. Committee members are keen for this to happen this year in 2024 to ensure we meet the Incorporated Societies Act 2022 (the Act) deadline of April 2026. Our next AGM is not until October 2025.

Key changes

Committee members have taken the opportunity presented by the need to update the Constitution in accordance with the Act to reflect on and update the Association's objectives; and to incorporate the Association's existing Code of Conduct into the constitution. As far as possible,



under the Act, the draft Constitution retains existing provisions in relation to membership, the conduct of meetings, the roles of Committee members and key dates.

Objectives

Proposed objective 1(c) is “to facilitate discussion about the future of Island Bay with mana whenua.”

Andrew queried why the constitution should single out “mana whenua” stating that mana whenua are included in the proposed objective 1(e) “to enable ideas and viewpoints from the diverse groups in our community to be heard and represented.”

The Chair and other committee members responded saying that mana whenua have special status under Te Tiriti o Waitangi and if the Committee wants to establish a relationship with mana whenua, we need to begin by acknowledging their status.

The Chair stated that when she had discussed the existing constitution with the person who had drafted it, he had commented that acknowledgment of the Treaty of Waitangi and the status of mana whenua was missing from the original version.

Alex proposed the option of merging objectives 1(c) and (e) and this will be explored in the next draft.

Committee members emphasised that recognising the diverse groups in our community was inclusive of business owners, early settlor communities and the multiple other groups in Island Bay.

Meetings

The requirements of the Act mean that we need to hold our AGM within six months of the end of the financial year which is 31 March so will shift the AGM to September.

Committee members discussed what are the best timeframes to enable nomination of Committee members and notices of motion to be received and then notified ahead of the AGM.

Committee members tentatively agreed that the following timeframes should work:

- 4 weeks notice of AGM and call for motions and nominations
- 2 weeks before AGM is the deadline for submitting motions and nominations
- 1 week before the AGM the agenda including nominations and notices of motion must be published.

Next steps

Sandy has suggested a few changes via email. Committee members will also consider these and circulate the revised version ahead of the August meeting.

Michael Hofman Body has kindly volunteered for his team to provide a legal review of the draft constitution pro bono.

Committee members agreed that with a few minor amendments, and subject to the legal review, the draft 2024 constitution can be presented at the August Community meeting for discussion with IBRA members.



Island Bay Residents' Association Inc

The draft constitution with a summary of changes will be circulated to IBRA members before the August Community Update meeting to ensure members have a chance to consider the changes before the meeting.

Open meeting 7.45-8.30pm

The Chair welcomed everyone and highlighted the expectations set out in the Committee's code of conduct.

Planning for community update meeting in August

The Chair presented the Agenda for the meeting.

Tina would like to speak to Darren Ponter about transport. She is concerned at the cost of bus passes for secondary school students. She thinks the buses should be more accessible and like to see a better daily bus service in Island Bay for secondary school students.

Action

The Chair will invite Darren to the meeting.

Constitution update – why is it needed?

The Chair explained requirements under the Act to update constitution in line with the Act.

The draft constitution will be presented for discussion at the community update meeting with view to passing at the AGM.

The changes are mostly procedural but the update has presented an opportunity to review the objectives and incorporate the code of conduct.

AGM planning

The AGM is scheduled for 22 October and will be held at the Island Bay Baptist Church. We will put a call out for notice of motions and nominations in accordance with the constitution.

Any other business

Unevenness of footpath at 247 and 253 The Parade

Someone tripped and fell on buckled pavement and was taken to hospital. The uneven pavement is the result of poor repairs carried out by Wellington Water around the water toby's.

Request for a disabled carepark outside 257 The Parade

An unnamed real estate agent had said that he had influence with WCC and would arrange for a disabled carpark at the residence of several disabled members of the Island Bay community.

Androniki Karasavas highlighted that WCC needs to have a better understanding of the needs of disabled people in Island Bay especially because there are a number of residential homes here.

Action

Sheila will follow up with Laurie & Nurreddin and/or lodge a 'Fixit' with WCC.

Island Bay upgrade - update

Brendan is on holiday. Sheila has requested one and as soon as there is one she will provide it.



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Children's safety on cargo bikes

Andrew is concerned that parents on cargo bikes are providing their children with inadequate protection from injury.

Committee members said that this was a national issue not a local one and it is a matter of personal responsibility to comply with any applicable safety standards.

Action

Andrew will research what the national guidance is and report back.

Date and time of next meeting

Tuesday 27th August Community update meeting

Action running sheet

Date	Actions	Who	Status
Ongoing since March	IB sign proposal	Sheila	Open
22 July	Invite Darren Ponter to meeting to discuss the bus service	Sheila	Open
22 July	Follow up with Laurie & Nurreddin and/or lodge a 'Fixit' with WCC about The Parade footpath	Sheila	Open
22 July	Research national guidance that governs child safety while being transported by bike	Andrew	Open

* Items that are crossed out will be removed following the next meeting